



STATE OF NEBRASKA

Nebraska Educational Telecommunications Commission

Television • Radio • Learning Services • Technology Services

COMMISSIONERS:

CHAIR: Dr. Fred Ohles, Lincoln

VICE-CHAIR: Patricia Kircher, Omaha

Ken Bird, Omaha

Matt Blomstedt, Lincoln

Stan Carpenter, Lincoln

Marilyn Hadley, Kearney

Lisa May, Kearney

Jackie Ostrowicki, Lincoln

Randy Schmailzl, Omaha

Clay Smith, Lincoln

Darlene Starman, Lincoln

August 14, 2017

TO: Nebraska Educational Telecommunications Commissioners

Enclosed for your review are the minutes of Meeting 455, reports and preliminary agenda for our Thursday, August 24, 2017 Commission public meeting.

The meeting will begin at 10:30 a.m. at NET, 1800 N. 33rd Street, Lincoln, Nebraska, 1st Floor Board Room.

Note: The Finance Committee (Ken Bird, Marilyn Hadley, Patty Kircher, Fred Ohles, Clay Smith) will meet at 9:30 a.m. in the 1st Floor Board Room followed by the Executive Committee (Ken Bird, Marilyn Hadley, Patty Kircher, Fred Ohles, Jackie Ostrowicki, Clay Smith) at 10:00 a.m.

We look forward to meeting with you on the 24th.

Sincerely,

Mark Leonard
Secretary

MEETING #456

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION

Nebraska Telecommunications Center

1800 N. 33rd Street, Lincoln, NE

August 24, 2017

10:30 A.M.

AGENDA

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT PERIOD

I. COMMISSION CONSENT AGENDA

1. Approve Minutes of Meeting #455

II. COMMISSION ADMINISTRATIVE AGENDA

1. Approve 4th Quarter Budget Report – Randy Hansen
2. Approve Television Equipment List for FY 2018 – Randy Hansen

III. COMMISSION INFORMATION AGENDA

1. General Manager's Report
2. NET Education Update – Gary Targoff
3. NET Engineering Report – Ling Ling Sun
4. NET Broadcast Production, Radio & Television Programming – Nancy Finken
5. NET Digital & Multimedia – Chad Davis

IV. COMMISSION STRATEGIC AGENDA

V. ADDITIONAL BUSINESS

Review Proposed 2018 Meeting Dates

ADJOURNMENT

2017 MEETING SCHEDULE

- December 7 – NET

PROPOSED 2018 MEETING SCHEDULE

- February 15 - (Videoconference Meeting)
- June 29 - NET (Commission & Foundation Meetings)
- August 23 - NET
- December 6 - NET

Minutes of Meeting #455

Nebraska Educational Telecommunications Commission
Nebraska Educational Telecommunications Center
1800 N. 33rd Street
Lincoln, NE
June 30, 2017

PRESENT: Commissioner Ken Bird
Commissioner Matt Blomstedt
Commissioner Marilyn Hadley
Commissioner Patricia Kirchner
Commissioner Lisa May
Commissioner Fred Ohles (Chair)
Commissioner Jackie Ostrowicki
Commissioner Darlene Starman

ABSENT: Commissioner Stan Carpenter
Commissioner Randy Schmailzl
Commissioner Clay Smith

Advance notice of the public meeting was sent to Nebraska news media by means of a news release forwarded from the Commission office with Agenda posted in the NET lobby and on the state and NET websites. LB898 (related to Open Meetings Act) is also posted in the NET Boardroom on the first floor.

Chair Fred Ohles called the meeting #455 to order at 10:30 a.m.

Following the call of the roll, it was determined that a duly constituted quorum of Commissioners to be present.

The Chair called for public comment. There was none.

The Chair requested approval of the minutes of meeting #454 as held on February 16, 2017. It was moved by Ken Bird and seconded by Marilyn Hadley to approve the minutes of meeting #454 as presented. Voting aye: Commissioners Ohles, Blomstedt, Hadley, Kirchner, May, Ostrowicki. Opposed: None.

Abstained: Commissioner Starman. Absent: Carpenter, Schmailzl and Smith.

AGM-Administration & Finance Randy Hansen presented the Fiscal Year 2017 Commission Operating Budget ending June 30, 2017 for both Television and Radio Divisions. It was moved by Bird and seconded by May to approve the May 31, 2017 Interim Budget Report. Roll call was recorded as follows. Aye: Bird, Blomstedt, Hadley, Kircher, May, Ohles, Ostrowicki and Starman. The Finance Committee met prior to the meeting to review the report in greater detail. It was moved by Bird and seconded by Starman to approve the Fiscal Year 2018 Commission Operating Budget. Roll call was recorded as follows. Aye: Bird, Blomstedt, Hadley, Kircher, May, Ohles, Ostrowicki, and Starman. Absent: Carpenter, Schmailzl and Smith.

General Manager Mark Leonard reported on a 3.3% reduction in state funding, as well as an \$114,000 increase for the fiber project, salaries, etc. Waiting for UNL to announce guidelines for any possible reductions in University support.

Patty Kircher, Debbie Hamlett, Jackie Ostrowicki and Mark went to Washington DC in February for the Public Media Summit to lobby for public media funding. They met with Sen. Deb Fischer, Rep. Jeff Fortenberry and Rep. Adrian Smith. They were not able to talk to Sen. Bacon but instead met with his aide. They received great support, but funding is up in the air.

Approval was made for capital funding for KHNE TV transmitter replacement and KUCV radio feed line replacement in FY 2018; replacement of KTNE radio antenna and feed line and KHNE tower lighting in 2019. Funding requests will be pushed back for the KXNE and KLNE transmitters to be replaced, including tower lights replacement on KRNE and KUON. T-Mobile to pay replacement costs for all public television translators that are impacted by the Spectrum sale. Four NET translators are affected by this.

Following up on discussion at previous Commission meeting regarding the potential for revenue for providing Master Control services for other stations, our state lobbyist recommended strongly against pursuing at this time given the complexity of the proposal and uncertainty regarding its likelihood to generate net income.

CPB commissioned a public audit of all public television and radio stations throughout the system to determine our overall status of equipment replacement cycles and availability of funding to maintain our system infrastructure. The study identifies a large and growing gap between needs and funding.

Membership Update: He noted that membership has grown in revenue and in count. FY 2017 has reached 3.5 million, up from 2.75 million in 2014.

Staffing Update: Nancy Finken's role as interim AGM of Broadcast Production is in the process of being made permanent. A new ITS manager is starting in September. Administrative assistant to the general manager is still open.

There were no questions.

AGM-Education Gary Targoff gave the Education update. Heather Clubb has been hired for the Early Childhood Education Specialist position. Reports given on Community Learning Events, new Omaha Zoo station, application for a CPB grant; National Bird OVEE Screening Event; Vietnam War screening for veterans and the Urban League of Nebraska – Girl's STEAM Academy visit to NET.

Mark Leonard announced the retirement of Gary Targoff from NET in August. He has been employed at NET for seven years.

Ling Ling Sun presented the Engineering Department's report. Updates given on upcoming projects, including video screening at the State Capitol. The KYNE tower project is now complete. She read aloud the names of the 12 people from NET and one person from UNO who were involved with the removal and installation of the new TV tower. A three minute video on the project was played at the meeting. Mark unveiled the plaque made in commemoration of this project.

Nancy Finken presented the Broadcast Content and Programming Report. She announced the 65th Anniversary of Backyard Farmer. Vietnam series starts in September. The series will be aired again at a later time. Interviews with multiple Vietnam veterans will be aired on Nebraska Stories. 2017 Heartland Regional Emmy Nominations were publicized. NET Television had six programs nominated. The winners will be announced in Denver in July.

Chad Davis was not present to report on Digital & Multimedia.

Strategic items were requested. There were no strategic items.

Additional business was requested. There was no additional business.

Next meeting is August 24, 2017.

Being no further business, Meeting #455 was adjourned at 11:55 a.m.

Respectfully submitted,

Mark Leonard

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION
Television Division
May 31, 2017

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD	PY \$DiffA	PY %Diff
TELEVISION DIVISION							
Personnel Expenses	792,667	784,356	(8,311)	-1%	777,126	7,230	1%
Insurance	38,000	36,429	(1,571)	-4%	37,257	(828)	-2%
TOTAL TELEVISION DIVISION	830,667	820,785	(9,882)	-1%	814,383	6,402	1%
GENERAL MANAGEMENT							
Personnel Expenses	96,525	96,295	(230)	0%	94,157	2,138	2%
Other Operational Expense	10,542	17,976	7,434	71%	7,876	10,100	128%
TOTAL GENERAL MANAGEMENT	107,067	114,271	7,204	7%	102,033	12,238	12%
ADMIN & FINANCE							
Personnel Expenses	240,283	226,469	(13,814)	-6%	237,593	(11,124)	-5%
Memberships	46,750	51,963	5,213	11%	50,234	1,729	3%
Utilities	414,583	403,627	(10,956)	-3%	437,510	(33,883)	-8%
Communication Expense	61,967	62,778	811	1%	59,377	3,400	6%
Professional Fees	29,500	16,904	(12,597)	-43%	26,945	(10,042)	-37%
Insurance	57,833	57,763	(70)	0%	46,825	10,938	23%
Other Operational Expense	50,733	51,132	399	1%	57,022	(5,890)	-10%
Grants to Station/Partner	210,672	210,672	-	0%	238,221	(27,549)	-12%
UNLT&COMM Contract Serv	164,083	156,557	(7,526)	-5%	163,211	(6,653)	-4%
TOTAL ADMIN & FINANCE	1,276,405	1,237,865	(38,540)	-3%	1,316,937	(79,072)	-6%
PROGRAMMING							
Personnel Expenses	33,733	33,336	(398)	-1%	48,637	(15,301)	-31%
PBS Member Dues & Fees	240,000	240,000	-	0%	235,000	5,000	2%
Program Acquisition&Fees	130,000	110,692	(19,308)	-15%	125,911	(15,219)	-12%
Other Operational Expense	6,417	5,077	(1,340)	-21%	4,534	542	12%
TOTAL PROGRAMMING	410,150	389,104	(21,046)	-5%	414,082	(24,978)	-6%
PRODUCTION							
Personnel Expenses	307,908	299,537	(8,372)	-3%	230,810	68,726	30%
Maintenance & Repair & Supplies	60,092	55,468	(4,623)	-8%	52,631	2,838	5%
Other Operational Expense	108,392	98,565	(9,827)	-9%	96,341	2,224	2%
UNLT Production Services	421,667	405,575	(16,092)	-4%	308,920	96,655	31%
UNLT&COMM Contract Serv	1,116,500	1,144,799	28,299	3%	1,078,174	66,625	6%

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION
Television Division
May 31, 2017

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD	PY \$DiffA	PY %Diff
TOTAL PRODUCTION	2,014,558	2,003,944	(10,614)	-1%	1,766,876	237,068	13%
ENGINEERING							
Personnel Expenses	1,667,333	1,713,987	46,654	3%	1,596,047	117,940	7%
Utilities	378,750	365,813	(12,937)	-3%	384,517	(18,704)	-5%
Maintenance & Repair & Supplies	340,725	376,309	35,584	10%	345,226	31,083	9%
Communication Expense	322,667	300,593	(22,074)	-7%	276,752	23,841	9%
Travel & Registrations	141,258	117,981	(23,277)	-16%	118,789	(808)	-1%
Other Operational Expense	121,442	101,596	(19,845)	-16%	48,420	53,176	110%
TOTAL ENGINEERING	2,972,175	2,976,279	4,104	0%	2,769,751	206,528	7%
COMMUNICATION SRV							
Personnel Expenses	-	-	-	0%	65,764	(65,764)	-100%
Other Operational Expense	69,208	71,039	1,831	3%	50,955	20,084	39%
TOTAL COMMUNICATION SRV	69,208	71,039	1,831	3%	116,719	(45,680)	-39%
MGMT INFO SERVICES							
Personnel Expenses	8,700	8,468	(232)	-3%	54,680	(46,213)	-85%
Maintenance & Repair & Supplies	152,258	159,328	7,070	5%	102,221	57,107	56%
Other Operational Expense	50,967	36,180	(14,787)	-29%	32,190	3,990	12%
TOTAL MGMT INFO SERVICES	211,925	203,976	(7,949)	-4%	189,092	14,884	8%
MEDIA MANAGEMENT							
Personnel Expenses	181,683	195,004	13,321	7%	192,669	2,335	1%
Maintenance & Repair & Supplies	23,833	21,424	(2,409)	-10%	14,308	7,116	50%
Other Operational Expense	6,508	3,452	(3,056)	-47%	4,179	(727)	-17%
TOTAL MEDIA MANAGEMENT	212,025	219,881	7,856	4%	211,156	8,725	4%
BUILDING MAINTENANCE							
Maintenance & Repair & Supplies	204,692	291,193	86,501	42%	223,516	67,677	30%
Other Operational Expense	12,925	3,568	(9,357)	-72%	15,828	(12,259)	-77%
UNLT&COMM Contract Serv	76,083	76,148	65	0%	72,791	3,357	5%
TOTAL BUILDING MAINTENANCE	293,700	370,909	77,209	26%	312,134	58,775	19%
CAPITAL PURCHASE							
Capital Expense	583,333	501,844	(81,489)	-14%	733,651	(231,807)	-32%
TOTAL CAPITAL PURCHASE	583,333	501,844	(81,489)	-14%	733,651	(231,807)	-32%

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION
 Television Division
 May 31, 2017

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD	PY \$DiffA	PY %Diff
TOTAL TELEVISION DIVISION	8,981,213	8,909,896	(71,317)	-1%	8,746,815	163,082	2%

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION
RADIO DIVISION
 May 31, 2017

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD	PY \$DiffA	PY %Diff
RADIO DIVISION							
Personnel Expenses	38,675	30,802	(7,874)	-20%	30,047	754	3%
Insurance	2,900	1,656	(1,244)	-43%	2,070	(414)	-20%
TOTAL RADIO DIVISION	41,575	32,457	(9,118)	-22%	32,117	340	1%
GENERAL MANAGEMENT							
Personnel Expenses	89,717	89,142	2,425	3%	84,336	4,806	6%
Communication Expense	5,317	5,116	(201)	-4%	4,871	245	5%
Other Operational Expense	-	35	35	100%	-	35	100%
TOTAL GENERAL MANAGEMENT	92,033	94,293	2,260	2%	89,207	5,086	6%
ADMIN & FINANCE							
Other Operational Expense	5,222	3,817	(1,405)	-27%	1,348	2,469	183%
TOTAL ADMIN & FINANCE	5,222	3,817	(1,405)	-27%	1,348	2,469	183%
PROGRAMMING							
Personnel Expenses	54,333	43,048	(11,285)	-21%	42,392	656	2%
Program Acquisition&Fees	16,000	59,733	43,733	273%	58,364	1,369	2%
Other Operational Expense	6,392	19,937	13,546	212%	4,474	15,464	346%
TOTAL PROGRAMMING	76,725	122,719	45,994	60%	105,230	17,489	17%
ENGINEERING							
Utilities	119,167	118,310	(857)	-1%	120,803	(2,493)	-2%
Maintenance & Repair & Supplies	35,842	20,230	(15,612)	-44%	16,803	3,427	20%
Equip/Building/Tower Rent	22,000	20,459	(1,541)	-7%	19,991	468	2%
Other Operational Expense	3,483	797	(2,686)	-77%	6,101	(5,304)	-87%
TOTAL ENGINEERING	180,492	159,796	(20,695)	-11%	163,698	(3,902)	-2%
COMMUNICATIONS							
Other Operational Expense	1,833	370	(1,464)	-80%	1,011	(641)	-63%
TOTAL COMMUNICATIONS	1,833	370	(1,464)	-80%	1,011	(641)	-63%
CAPITAL PURCHASE							
Capital Expense	48,667	43,732	(4,934)	-10%	32,677	11,055	34%
TOTAL CAPITAL PURCHASE	48,667	43,732	(4,934)	-10%	32,677	11,055	34%

TOTAL RADIO DIVISION

446,547	457,185	10,637	2%	425,289	31,896	7%
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Date: June 19, 2017
TO: NET Commissioners
FROM: Randy Hansen; Assistant GM – Admin & Finance
RE: Fiscal Year 2018 Operating Budget

Attached is the proposed FY 2018 operating budget for your consideration at the June 30, 2017 Commission meeting. The first page summarizes the available funding for both Television (Program 533) and Radio (Program 566). The pages following this funding summary provide an overview of proposed budget accounts and categories with comparisons to the FY 2017 budget.

New funding items from the general fund totaling \$114,659 were as follows:

- 1) Increased funding for base salaries & related benefits of \$84,659; and
- 2) Increased Network Fiber costs of \$30,000;

Modifications decreasing our budget totaled \$348,138 or a 3.3% reduction.

Other Notes:

- Salaries and benefits total \$4,330,800 or approximately 40% of the total Commission budget. A decrease of \$117,600 or 2.6% from last year's budgeted salaries and benefits. Contracted Services total \$1,457,100, a decrease of \$22,900 or 1.5% from last year's budgeted amounts.
- The NET Foundation for Radio will provide \$438,000 in salary and benefits support to the NET Radio Network, an increase of .9%.
- The television equipment replacement budget will total \$800,000 and the radio equipment replacement budget will total \$52,000. Detailed equipment budgets will be presented at the late August Commission meeting for your approval.

Nebraska Educational Telecommunications Commission
Available Funding for Fiscal Year 2018
June 30, 2017

	Program 533 - TV		Television		Program 566 - Radio			Radio Total	GRAND TOTAL
	Cash	Appropriation	Cash	Appropriation	Foundation	Cash	Appropriation		
Base Appropriations - FY 2017	\$310,206	\$9,839,311	\$10,149,517		\$434,000	\$27,549	\$489,757	\$951,306	\$11,100,823
Increase - Radio Foundation	\$0	\$0	\$0		\$4,000	\$0	\$0	\$4,000	\$4,000
Modifications	\$0	-\$302,222	-\$302,222		\$0	\$0	-\$45,916	-\$45,916	-\$348,138
Increases in State of NE funding	\$0	\$111,590	\$111,590		\$0	\$0	\$3,069	\$3,069	\$114,659
Total Appropriations - FY 2018	\$310,206	\$9,648,679	\$9,958,885		\$438,000	\$27,549	\$446,910	\$912,459	\$10,871,344

Base Appropriations - FY 2017
 Increase - Radio Foundation
 Modifications
 Increases in State of NE funding
 Total Appropriations - FY 2018

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION
FISCAL YEAR 2018 OPERATING BUDGET
 June 30, 2017

Org ID	Org Name	Description	FY 2017 Budget	FY 2018 Budget	\$ Change	% Change
TELEVISION DIVISION						
1.20.1	Fringe Benefits					
		FICA	\$210,000	\$208,000	-\$2,000	-1%
		Retirement	\$203,000	\$211,000	\$8,000	4%
		Health	\$475,000	\$510,000	\$35,000	7%
		Misc Insurance & Fees	\$45,000	\$44,000	-\$1,000	-2%
		Subtotal	\$933,000	\$973,000	\$40,000	4%
1.20.1.010	General Management					
		Salaries	\$105,300	\$107,000	\$1,700	2%
		Other Operational Expenses	\$500	\$300	-\$200	-40%
		Travel & Registrations	\$11,000	\$12,700	\$1,700	15%
		Subtotal	\$116,800	\$120,000	\$3,200	3%
1.20.1.015	Administration & Finance					
		Salaries	\$265,400	\$253,300	-\$12,100	-5%
		Memberships	\$51,000	\$52,000	\$1,000	2%
		Utilities	\$495,000	\$465,000	-\$30,000	-6%
		Communication Expense	\$67,600	\$67,600	\$0	0%
		Professional Fees	\$31,000	\$29,000	-\$2,000	-6%
		Insurance Expense	\$62,500	\$61,500	-\$1,000	-2%
		Supplies	\$39,500	\$39,000	-\$500	-1%
		Grants to Stations	\$210,672	\$210,672	\$0	0%
		UNTV Contracted Services	\$179,000	\$185,400	\$6,400	4%
		Other Operational Expenses	\$15,845	\$13,613	-\$2,232	-14%
		Subtotal	\$1,417,517	\$1,377,085	-\$40,432	-3%
1.20.1.025	Programming					
		Salaries	\$36,800	\$37,200	\$400	1%
		Programming Fees	\$375,000	\$375,000	\$0	0%
		Travel & Registrations	\$6,000	\$5,900	-\$100	-2%
		Other Operational Expenses	\$1,000	\$500	-\$500	-50%
		Subtotal	\$418,800	\$418,600	-\$200	0%

Org ID	Org Name	Description	FY 2017 Budget	FY 2018 Budget	\$ Change	% Change
1.20.1.030	Production					
		Salaries	\$335,900	\$343,800	\$7,900	2%
		UNTV Contracted Services	\$1,218,000	\$1,143,900	-\$74,100	-6%
		UNTV Production Services	\$460,000	\$460,000	\$0	0%
		Maintenance & Repairs	\$31,700	\$31,700	\$0	0%
		Supplies	\$32,900	\$29,300	-\$3,600	-11%
		Other Contracted Services	\$72,000	\$62,000	-\$10,000	-14%
		Travel & Registrations	\$43,700	\$38,600	-\$5,100	-12%
		Other Operational Expenses	\$4,000	\$4,600	\$600	15%
		Subtotal	\$2,198,200	\$2,113,900	-\$84,300	-4%
1.20.1.035	Engineering					
		Salaries	\$1,820,000	\$1,820,500	\$500	0%
		Utilities	\$435,000	\$429,000	-\$6,000	-1%
		Maintenance & Repairs	\$252,500	\$251,400	-\$1,100	0%
		Communication Expense	\$352,000	\$368,600	\$16,600	5%
		Supplies	\$119,200	\$109,800	-\$9,400	-8%
		Travel & Registrations	\$154,100	\$124,200	-\$29,900	-19%
		Other Contracted Services	\$77,500	\$42,500	-\$35,000	-45%
		Rent Expense	\$104,600	\$118,600	\$14,000	13%
		Other Operational Expenses	\$6,200	\$4,900	-\$1,300	-21%
		Subtotal	\$3,321,100	\$3,269,500	-\$51,600	-2%
1.20.1.040	Communication Services					
		Salaries	\$33,600	\$0	-\$33,600	-100%
		Other Contracted Services	\$60,000	\$61,000	\$1,000	2%
		Travel & Registrations	\$4,000	\$4,700	\$700	18%
		Other Operational Expenses	\$11,500	\$12,100	\$600	5%
		Subtotal	\$109,100	\$77,800	-\$31,300	-29%
1.20.1.050	Mgmt Information Systems					
		Salaries	\$61,600	\$50,000	-\$11,600	-19%
		Maintenance & Repairs	\$152,500	\$166,000	\$13,500	9%
		Communication Expense	\$30,200	\$25,600	-\$4,600	-15%
		Supplies	\$13,600	\$10,700	-\$2,900	-21%
		Travel & Registrations	\$19,900	\$11,000	-\$8,900	-45%
		Other Operational Expenses	\$5,500	\$3,000	-\$2,500	-45%
		Subtotal	\$283,300	\$266,300	-\$17,000	-6%
1.20.1.235	Media Management					
		Salaries	\$198,200	\$165,000	-\$33,200	-17%
		Maintenance & Repairs	\$26,000	\$40,000	\$14,000	54%
		Other Operational Expenses	\$7,100	\$5,200	-\$1,900	-27%
		Subtotal	\$231,300	\$210,200	-\$21,100	-9%

Org ID	Org Name	Description	FY 2017 Budget	FY 2018 Budget	\$ Change	% Change
1.20.1.245	Building Maintenance					
		Maintenance & Repairs	\$187,000	\$200,000	\$13,000	7%
		Supplies	\$36,300	\$36,800	\$500	1%
		Other Contracted Services	\$9,000	\$5,000	-\$4,000	-44%
		UNTV Contracted Services	\$83,000	\$85,800	\$2,800	3%
		Other Operational Expenses	\$5,100	\$4,900	-\$200	-4%
		Subtotal	\$320,400	\$332,500	\$12,100	4%
1.20.1.855	Capital Purchases					
		Equipment Replacement Exp	\$800,000	\$800,000	\$0	0%
		Subtotal	\$800,000	\$800,000	\$0	0%
TOTAL TELEVISION DIVISION			\$10,149,517	\$9,958,885	-\$190,632	-2%

RADIO DIVISION

1.20.2	Radio Fringe Benefits					
		FICA	\$13,000	\$10,000	-\$3,000	-23%
		Retirement	\$13,000	\$10,000	-\$3,000	-23%
		Health	\$18,000	\$13,000	-\$5,000	-28%
		Misc Insurance & Fees	\$4,000	\$2,000	-\$2,000	-50%
		Subtotal	\$48,000	\$35,000	-\$13,000	-27%
1.20.2.010	Radio Network Management					
		Salaries	\$94,600	\$60,000	-\$34,600	-37%
		Communication Expense	\$5,800	\$5,400	-\$400	-7%
		Subtotal	\$100,400	\$65,400	-\$35,000	-35%
1.20.2.015	Radio Admin & Finance					
		Insurance Expense	\$4,300	\$3,800	-\$500	-12%
		Other Operational Expenses	\$1,006	\$1,459	\$453	45%
		Subtotal	\$5,306	\$5,259	-\$47	-1%

Org ID	Org Name	Description	FY 2017 Budget	FY 2018 Budget	\$ Change	% Change
1.20.2.025	Radio Programming					
		Salaries	\$82,000	\$48,000	-\$34,000	-41%
		Programming Fees	\$24,000	\$24,000	\$0	0%
		UNTV Contracted Services	\$0	\$42,000	\$42,000	100%
		Other Operational Expenses	\$6,700	\$4,800	-\$1,900	-28%
		Subtotal	\$112,700	\$118,800	\$6,100	5%
1.20.2.035	Radio Engineering					
		Utilities	\$130,000	\$130,000	\$0	0%
		Maintenance & Repairs	\$23,800	\$23,800	\$0	0%
		Tower/Land/Equip Rental	\$24,000	\$24,000	\$0	0%
		Supplies	\$15,300	\$15,300	\$0	0%
		Other Operational Expenses	\$3,800	\$2,900	-\$900	-24%
		Subtotal	\$196,900	\$196,000	-\$900	0%
1.20.2.040	Radio Communication Services					
		Other Operational Expenses	\$2,000	\$2,000	\$0	0%
		Subtotal	\$2,000	\$2,000	\$0	0%
1.20.2.855	Radio Capital Purchases					
		Equipment Replacement Exp	\$52,000	\$52,000	\$0	0%
		Subtotal	\$52,000	\$52,000	\$0	0%
	Appropriation Funded Radio Budget		\$517,306	\$474,459	-\$42,847	-8%
	Radio Foundation Funded Operations:					
		Programming Salaries & Benefits	\$347,000	\$348,000	\$1,000	0%
		Production Salaries & Benefits	\$87,000	\$90,000	\$3,000	3%
			\$434,000	\$438,000	\$4,000	1%
	TOTAL RADIO DIVISION BUDGET		\$951,306	\$912,459	-\$38,847	-4%
	TOTAL TV BUDGET		\$10,149,517	\$9,958,885	-\$190,632	-2%
	TOTAL RADIO BUDGET		\$517,306	\$474,459	-\$42,847	-8%
	TOTAL COMMISSION BUDGET		\$10,666,823	\$10,433,344	-\$233,479	-2%
	RADIO FOUNDATION FUNDED OPERATIONS		\$434,000	\$438,000	\$4,000	1%
	GRAND TOTAL COMMISSION BUDGET		\$11,100,823	\$10,871,344	-\$229,479	-2%
	FYI - Total Salaries and Benefits		\$4,448,400	\$4,330,800	-\$117,600	-2.6%
	FYI - Total Contracted Services		\$1,480,000	\$1,457,100	-\$22,900	-1.5%

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION

Television Division

June 30, 2017

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD	PY \$DiffA	PY %Diff
TELEVISION DIVISION							
Personnel Expenses	860,000	840,116	(19,884)	-2%	829,245	10,872	1%
Insurance	38,000	36,429	(1,571)	-4%	37,257	(828)	-2%
TOTAL TELEVISION DIVISION	898,000	876,546	(21,454)	-2%	866,502	10,044	1%
GENERAL MANAGEMENT							
Personnel Expenses	105,300	105,049	(251)	0%	102,717	2,332	2%
Other Operational Expense	11,500	17,976	6,476	56%	10,000	7,976	80%
TOTAL GENERAL MANAGEMENT	116,800	123,025	6,225	5%	112,717	10,308	9%
ADMIN & FINANCE							
Personnel Expenses	245,400	245,351	(49)	0%	260,590	(15,238)	-6%
Memberships	51,000	51,963	963	2%	50,234	1,729	3%
Utilities	440,000	434,874	(5,126)	-1%	473,229	(38,355)	-8%
Communication Expense	67,600	76,417	8,817	13%	67,812	8,605	13%
Professional Fees	31,000	18,204	(12,797)	-41%	27,266	(9,063)	-33%
Insurance	62,500	57,763	(4,737)	-8%	46,825	10,938	23%
Other Operational Expense	55,345	64,332	8,987	16%	61,140	3,191	5%
Grants to Station/Partner	210,672	210,672	0	0%	210,672	0	0%
UNLT&COMM Contract Serv	179,000	171,643	(7,357)	-4%	176,530	(4,887)	-3%
TOTAL ADMIN & FINANCE	1,342,517	1,331,219	(11,299)	-1%	1,374,298	(43,079)	-3%
PROGRAMMING							
Personnel Expenses	36,800	36,156	(644)	-2%	51,944	(15,788)	-30%
PBS Member Dues & Fees	240,000	240,000	0	0%	235,000	5,000	2%
Program Acquisition&Fees	135,000	110,692	(24,308)	-18%	130,398	(19,706)	-15%
Other Operational Expense	7,000	5,077	(1,923)	-27%	4,534	542	12%
TOTAL PROGRAMMING	418,800	391,924	(26,876)	-6%	421,876	(29,951)	-7%
PRODUCTION							
Personnel Expenses	335,900	322,598	(13,302)	-4%	256,196	66,402	26%
Maintenance & Repair & Supplies	64,600	58,822	(5,778)	-9%	55,939	2,883	5%
Other Operational Expense	119,700	104,442	(15,258)	-13%	104,066	376	0%
UNLT Production Services	460,000	460,000	0	0%	460,000	0	0%
UNLT&COMM Contract Serv	1,218,000	1,246,199	28,199	2%	1,165,546	80,653	7%
TOTAL PRODUCTION	2,198,200	2,192,061	(6,139)	0%	2,041,747	150,314	7%

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION
Television Division
June 30, 2017

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD	PY \$DiffA	PY %Diff
ENGINEERING							
Personnel Expenses	1,820,000	1,891,878	71,878	4%	1,750,667	141,211	8%
Utilities	410,000	406,113	(3,887)	-1%	425,546	(19,433)	-5%
Maintenance & Repair & Supplies	371,700	438,954	67,254	18%	347,778	91,176	26%
Communication Expense	352,000	327,326	(24,674)	-7%	303,417	23,909	8%
Travel & Registrations	154,100	135,187	(18,913)	-12%	132,315	2,872	2%
Other Operational Expense	188,300	110,558	(77,742)	-41%	74,954	35,604	48%
TOTAL ENGINEERING	3,296,100	3,310,015	13,915	0%	3,034,677	275,339	9%
COMMUNICATION SRVS							
Personnel Expenses	0	0	0	0%	65,764	(65,764)	-100%
Other Operational Expense	75,500	73,019	(2,481)	-3%	54,592	18,427	34%
TOTAL COMMUNICATION SRVS	75,500	73,019	(2,481)	-3%	120,356	(47,337)	-39%
MGMT INFO SERVICES							
Personnel Expenses	11,628	8,468	(3,160)	-27%	60,198	(51,730)	-86%
Maintenance & Repair & Supplies	166,100	159,328	(6,772)	-4%	114,864	44,464	39%
Other Operational Expense	55,600	40,124	(15,476)	-28%	36,640	3,483	10%
TOTAL MGMT INFO SERVICES	233,328	207,920	(25,408)	-11%	211,702	(3,783)	-2%
MEDIA MANAGEMENT							
Personnel Expenses	198,200	210,777	12,577	6%	211,983	(1,206)	-1%
Maintenance & Repair & Supplies	26,000	21,424	(4,576)	-18%	14,308	7,116	50%
Other Operational Expense	7,100	3,482	(3,618)	-51%	4,872	(1,390)	-29%
TOTAL MEDIA MANAGEMENT	231,300	235,684	4,384	2%	231,163	4,520	2%
BUILDING MAINTENANCE							
Maintenance & Repair & Supplies	223,300	310,817	87,517	39%	274,488	36,329	13%
Other Operational Expense	14,100	3,806	(10,294)	-73%	23,244	(19,438)	-84%
UNLT&COMM Contract Serv	83,000	82,571	(429)	-1%	78,322	4,249	5%
TOTAL BUILDING MAINTENANCE	320,400	397,194	76,794	24%	376,054	21,140	6%
CAPITAL PURCHASE							
Capital Expense	625,000	523,172	(101,828)	-16%	1,005,851	(482,678)	-48%
TOTAL CAPITAL PURCHASE	625,000	523,172	(101,828)	-16%	1,005,851	(482,678)	-48%
TOTAL	9,755,945	9,661,778	(94,167)	-1%	9,796,943	(135,165)	-1%

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION
RADIO DIVISION
 June 30, 2017

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD	PY \$DiffA	PY %Diff
RADIO DIVISION							
Personnel Expenses	45,100	33,453	(11,647)	-25.8%	32,474	979	3%
Insurance	2,900	1,656	(1,244)	-42.9%	2,070	(414)	-20%
TOTAL RADIO DIVISION	48,000	35,109	(12,891)	-26.9%	34,544	565	2%
GENERAL MANAGEMENT							
Personnel Expenses	94,600	101,169	6,569	6.9%	92,869	8,301	9%
Communication Expense	5,800	5,614	(186)	-3.2%	5,310	304	6%
Other Operational Expense	-	35	35	100.0%	-	35	100%
TOTAL GENERAL MANAGEMENT	100,400	106,819	6,419	6.4%	98,178	8,640	9%
ADMIN & FINANCE							
Other Operational Expense	5,306	3,817	(1,489)	-28.1%	1,348	2,469	183%
TOTAL ADMIN & FINANCE	5,306	3,817	(1,489)	-28.1%	1,348	2,469	183%
PROGRAMMING							
Personnel Expenses	62,410	48,530	(13,880)	-22.2%	46,670	1,860	4%
Program Acquisition & Fees	24,000	59,733	35,733	148.9%	58,364	1,369	2%
Other Operational Expense	6,700	9,404	2,704	40.4%	10,441	(1,038)	-10%
UNLT&COMM Contract Serv	-	12,894	12,894	100.0%	394	12,500	100%
TOTAL PROGRAMMING	93,110	130,561	37,451	40.2%	115,870	14,691	13%
ENGINEERING							
Utilities	130,000	133,092	3,092	2.4%	135,632	(2,540)	-2%
Maintenance & Repair & Supplies	39,100	20,898	(18,202)	-46.6%	17,294	3,603	21%
Equip/Building/Tower Rent	24,000	22,334	(1,666)	-6.9%	21,829	504	2%
Other Operational Expense	3,800	855	(2,945)	-77.5%	18,874	(18,019)	-95%
TOTAL ENGINEERING	196,900	177,178	(19,722)	-10.0%	193,630	(16,452)	-8%
COMMUNICATION							
Other Operational Expense	2,000	370	(1,630)	-81.5%	1,011	(641)	-63%
TOTAL COMMUNICATIONS	2,000	370	(1,630)	-81.5%	2,022	(1,652)	-82%
CAPITAL PURCHASE							
Capital Purchase	52,000	43,732	(8,268)	-15.9%	41,311	2,421	6%
TOTAL CAPITAL PURCHASE	52,000	43,732	(8,268)	-15.9%	41,311	2,421	6%
TOTAL RADIO DIVISION	497,716	497,586	(130)	0.0%	486,903	10,682	2%

PROPOSED COMMISSION ACTION

DATE: August 24, 2017

SUBJECT: Approval of FY 2018 Television Capital Equipment List

EXPLANATION:

Within the television operational budget is a line item for \$800,000. This line item is for capital purchases of systems required to either maintain or enhance the capabilities of the television infrastructure and equipment. The list, which is decided on by a committee, is based on agreed upon prioritized needs in the system. This year the priority for item selection was as follows:

1. Items that need immediate replacement to keep the current level of service;
2. Items that effect the enterprise as a whole, specifically as it relates to our future technology needs and direction;
3. Items that will have a long term impact on operations within a specific Department; and
4. All other items

RECOMMENDED ACTION:

It is recommended that the Commission approve the FY2018 Television Capital Equipment List.

TV Capital Equipment List - FY2018
August 11, 2017

Description	N / R	Qty	Cost	<u>Extended Cost</u>	<u>Running Total</u>
N = New, R = Replacement					
Grounding upgrade	N	1	\$6,500	\$6,500	\$6,500
Air Conditioner	R	1	\$22,000	\$22,000	\$28,500
Air Conditioner	R	1	\$15,000	<u>\$15,000</u>	\$43,500
Transmission Total				<u>\$43,500</u>	
Broadcast Control & Monitoring System	N/R	1	\$390,000	<u>\$390,000</u>	\$390,000
Transmission/NOC				<u>\$390,000</u>	
Nexio/Versio SAN Storage System:					
Imagine-VST2524C HP IOX SAN Storage Array	N	1	\$35,000	\$35,000	\$35,000
Imagine-VST27100 1TB Storage Drive for SAN	N	24	\$1,000	\$24,000	\$59,000
Imagine - NX1011MIOH Gateway	N	2	\$15,000	\$30,000	\$89,000
Imagine - Fiber Switches	R	2	\$12,500	\$25,000	\$114,000
Nielson (Ross NEW-3GA) Encoder	N	4	\$6,900	<u>\$27,600</u>	\$141,600
NOC Total				<u>\$141,600</u>	
SDI/ASI encode/decode and modulator-remote	R	2	\$39,900	\$79,800	\$79,800
Caption file stitching	N	1	\$6,600	\$6,600	\$86,400
UHD lens 2/3"	R	1	\$36,000	\$36,000	\$122,400
DSLR package (content)	R	1	\$6,500	\$6,500	\$128,900
Sony PXWZ150 cameras, or IP if available	R	3	\$3,000	\$9,000	\$137,900
Vive/Rift workstation	N	1	\$5,500	\$5,500	\$143,400
Z cam s1 Pro VR camera	N	1	\$8,800	\$8,800	\$152,200
Graphics for Sat truck	R	1	\$27,000	\$27,000	\$179,200
Studio camera pan tilt head	N	1	\$14,000	\$14,000	\$193,200
UHD Broadcast camera	R	1	\$31,700	<u>\$31,700</u>	\$224,900
Production Total				<u>\$224,900</u>	
Grand Total Capital Equipment Request				<u>\$800,000</u>	
Wait List:					
UHD Output monitor	R	1	\$40,000	\$40,000	\$40,000
UHD Waveform monitor	N	1	\$30,000	\$30,000	\$70,000
Protools Audio workstation	R	1	\$10,000	\$10,000	\$80,000
Archive	N	1	\$120,000	<u>\$120,000</u>	\$200,000
Next Priorities Total				<u>\$200,000</u>	