



STATE OF NEBRASKA

Nebraska Educational Telecommunications Commission

Television • Radio • Learning Services • Technology Services

CHAIR: Ken Bird, Omaha
VICE-CHAIR: Fred Ohles, Lincoln
SECRETARY: Mark Leonard, Lincoln

COMMISSIONERS: Matt Blomstedt, Lincoln
Stan Carpenter, Lincoln
Marilyn Hadley, Kearney

Patricia Kircher, Omaha
Lisa May, Kearney
Jackie Ostrowicki, Lincoln

Randy Schmailzl, Omaha
Clay Smith, Lincoln
Darlene Starman, Lincoln

November 22, 2016

TO: Nebraska Educational Telecommunications Commissioners

Enclosed for your review are the minutes of Meeting #452, reports and a preliminary agenda for our Thursday, December 1, 2016 Commission public meeting.

The meeting will begin at 9:30 a.m. at NET, 1800 No. 33rd, Lincoln, Nebraska, 1st Floor Board Room. We look forward to meeting with you on the 1st.

Note: The Finance Committee (Ken Bird, Marilyn Hadley, Patty Kircher, Fred Ohles, Clay Smith) will meet at 8:30 p.m. in the Lobby Conference Room.

Sincerely,

Mark Leonard
Secretary

MEETING #453
Nebraska Educational Telecommunications Commission
Nebraska Educational Telecommunications Center
1800 No. 33rd Street-Lincoln, NE
December 1, 2016
9:30 A.M.
AGENDA

CALL TO ORDER
ROLL CALL
PUBLIC COMMENT PERIOD

I. COMMISSION CONSENT AGENDA

1. Approve Minutes of Meetings #452

II. COMMISSION ADMINISTRATIVE AGENDA

2. *Approve June 30, 2016 BKD Audit Report (Randy Hansen)*
3. *Approve 1st Quarter Budget Report (Randy Hansen)*
4. *Approve revised FY 2018 Modification List (Randy Hansen)*
5. *Appoint NETC Lay Representatives to APTS (Ken Bird)*
6. *Appoint Nominating Committee (Ken Bird)*

III. COMMISSION INFORMATION AGENDA

7. NET Education Update– Gary Targoff
8. NET Engineering Report – Ling Ling Sun
9. NET Broadcast Production – Rupert Macnee
10. NET Digital & Multimedia – Chad Davis
11. NET Radio & Television Programming Report – Nancy Finken
12. Secretary's Report – Mark Leonard
 - Public Media Summit
 - Reliability issues with Network Statewide Interconnect
 - State and University Budget
 - PBS Kids 24/7 Channel

IV. STRATEGIC DISCUSSION

- ATSC 3.0 and NET's role in Education (attachment)

ADJOURNMENT

2017 MEETING SCHEDULE

- * February 16 – NET/Videoconference Meeting
- * June 30 – NET
- * August 24 – NET
- * December 7 -- NET

Minutes of Meeting #452
Nebraska Educational Telecommunications Commission
Nebraska Educational Telecommunications Center
1800 No. 33rd Street
Lincoln, Nebraska
August 25, 2016

PRESENT: Commissioner Ken Bird
Commissioner Stan Carpenter
Commissioner Patty Kircher
Commissioner Fred Ohles
Commissioner Jackie Ostrowicki
Commissioner Randy Schmailzl
Commissioner Clay Smith
Commissioner Darlene Starman

ABSENT: Commissioner Matt Blomstedt
Commissioner Marilyn Hadley
Commissioner Lisa May

Advance notice of the public meeting was sent to Nebraska news media by means of a news release forwarded from the Commission office with Agenda posted in the NET Lobby and on the State and NET web sites. LB 898 (related to Open Meetings Act) is also posted in the NET Board Room on 1st floor.

Chair Ken Bird called meeting #452 to order at 9:30 a.m.

Following the call of the roll, it was determined that a duly constituted quorum of Commissioners to be present.

The Chair called for public comment. There was none.

The Chair requested approval of the minutes of meeting #451 as held on June 30, 2016. It was moved by Smith and seconded by Kircher to approve minutes of meeting #451 as presented. Roll call vote was recorded as follows: voting aye: Commissioners Bird, Carpenter, Kircher, Ohles, Ostrowicki, Schmailzl, Smith; Opposed: None; Absent: Blomstedt, Hadley, May and Starman.

Commissioner Starman joined the meeting at 9:38 a.m.

AGM-Administration & Finance Randy Hansen presented the 4th quarter budget report for period ending June 30, 2016 for both the Television and Radio Divisions. The Finance Committee met prior to the meeting to review the report in greater detail. It was moved by Ohles and seconded by Smith to approve the 4th quarter budget reports as presented and attached to the minutes. Roll call vote was recorded as follows: voting aye: Commissioners Bird, Carpenter, Kircher, Ohles, Ostrowicki, Schmailzl, Smith and Starman; Opposed: None; Absent: Blomstedt, Hadley & May.

AGM-Administration & Finance Randy Hansen next reviewed the FY 2017 Television Capital Equipment list. Within the television operational budget is a line item for \$800,000. This line item is for capital purchases of systems required to either maintain or enhance the capabilities of the television infrastructure and equipment. The list is decided on by a committee consisting of

the Assistant Directors of engineering (Transmissions/Network Operations, Government Services, Information Technology and Information Systems), representatives from the TV Production Department, Director of Media Services, Assistant GM of Operations, Assistant GM of Administration & Finance and the Assistant GM for Technology. It is based on agreed upon prioritized needs in the system. This year the priority for item selection was as follows: 1) items that need immediate replacement to keep the current level of service; 2) items that affect the enterprise as a whole; 3) items that will have a long term impact on operations within a specific department; and, 4) all other items.

AGM-Administration & Finance Randy Hansen reviewed the FY 2017 Radio Capital Equipment list. Within the radio operational budget is a line item for \$52,000. This line item is for capital purchases of systems required to either maintain or enhance the capabilities of the radio infrastructure and equipment. The list is decided on by a committee consisting of the Assistant Directors of Engineering (Transmissions/Network Operations, Information Technology and Information Systems), several representatives from the radio department, Assistant GM of Operations, Assistant GM-Administration & Finance and the Assistant GM for Technology. It is based on agreed upon prioritized needs in the system. This year the priority for item selection was as follows: 1) items that need immediate replacement to keep the current level of service; 2) items that affect the enterprise as a whole; 3) items that will have a long term impact on operations within a specific department; and, 4) all other items.

It was moved by Starman and seconded by Kircher to approve the FY Television and Radio capital equipment lists as presented. Roll call vote was recorded as follows: voting aye: Commissioners Bird, Carpenter, Kircher, Ohles, Ostrowicki, Schmailzl, Smith and Starman; Opposed: None; Absent: Blomstedt, Hadley & May.

AGM-Administration & Finance Randy Hansen presented the FY 2018 and FY 2019 biennial budget request which is due September 15, 2016. It was moved by Ohles and seconded by Smith to approve the FY 2018 and FY 2019 biennial budget operating request of \$10,853,080 for FY 2018 and \$11,012,099 for FY 2019, including new request issues totaling \$186,257 for FY 2018 and \$159,019 in FY 2019. Also approve the FY 2018 and FY 2019 biennial budget 8% modification list totaling \$826,325 for our current base budget, plus \$33,844 for FY 2018 new general fund request issues. In addition, approve the capital construction new project requests totaling \$715,000 for FY 2018 and \$475,000 for FY 2019. This was reviewed by the Finance Committee prior to the meeting. Following discussion, roll call vote was recorded as follows: voting aye: Commissioners Bird, Carpenter, Kircher, Ohles, Ostrowicki, Schmailzl, Smith and Starman; Opposed: None; Absent: Blomstedt, Hadley & May.

AGM-Education Gary Targoff gave an update on Early Childhood activities and *American Graduate Day—Stories of Champions*. American Graduate Day will feature three American Graduate Champions: Tom & Nancy Osborne, Nikki Siegel and Tony Raimondo. This will air on 9/17 in 90-second *Stories of Champions* interstitials during CPB/WNET's broadcast of American Graduate Day.

AGM-Engineering Ling Ling Sun reviewed activities related to OCIO streaming project, KHNE-FM antenna, and KYNE DTV-UNO TV-KVNO FM. She also gave an update on KYNE-TV relocation project including work involved in locating a shelter at KETV tower site. The shelter will be delivered to site on or before October 20, 2016.

AGM-Broadcast Production Rupert Macnee informed Commissioners of completed production including *The Land Will Outlive Us All* and *Nebraska Volleyball Championship: Destination Omaha*. These two programs will be included as pledge specials. He indicated that *Big Red Wrap-up* will air live Tuesday nights at 7 pm on NET World with rebroadcasts Tuesdays at 10

pm on NET World beginning August 30. BRW will also have rebroadcasts on NET Television Thursdays beginning September 22 at 7 pm. BRW will also be available live online and with the NET app on Tuesdays at 7 pm. The change is related to conflicts with PBS programming on Tuesdays, a common carriage night. Thursdays and Saturdays are allocated by PBS for local productions.

NET Digital & Multimedia Chad Davis reported on projects currently in Research & Development, projects in production and projects completed this quarter. Commissioner Ostrowicki requested a virtual reality demonstration at or following the December meeting.

Secretary Leonard reported that the Nebraska Broadcasters Association honored NET with 12 awards for Television, Radio and Digital projects. He also reviewed the status of the spectrum auction indicating that it probably will not be concluded for another year. NET should only be affected by the channelization process. Copies of the NET Annual Report were distributed.

The next NETC meeting is scheduled for December 1.

Chairman Bird reviewed the following meetings scheduled for 2017:

February 16 (Videoconference Meeting)
June 30 (NET)
August 24 (NET)
December 7 (NET)

Being no further business, Meeting #452 adjourned at 10:50 a.m.

Respectfully submitted,

Mark Leonard
Secretary

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION

Television Division

June 30, 2016

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD	PY \$DiffA	PY %Diff
TELEVISION DIVISION					YTD		
Personnel Expenses	890,000	816,856	(73,144)	-8%	816,794	63	0%
Insurance	38,000	37,257	(743)	-2%	37,113	144	0%
TOTAL TELEVISION DIVISION	928,000	854,114	(73,886)	-8%	853,907	207	0%

GENERAL MANAGEMENT

Personnel Expenses	102,700	102,717	17	0%	102,077	640	1%
Other Operational Expense	12,000	10,000	(2,000)	-17%	16,098	(6,098)	-38%
TOTAL GENERAL MANAGEMENT	114,700	112,717	(1,983)	-2%	118,175	(5,458)	-5%

TOTAL ADMIN & FINANCE

Personnel Expenses	259,000	260,590	1,590	1%	253,254	7,336	3%
Memberships	50,000	50,234	234	0%	46,613	3,621	8%
Utilities	552,000	472,513	(79,487)	-14%	550,073	(77,560)	-14%
Maintenance & Repair & Supplies	43,000	45,057	2,057	5%	42,312	2,744	6%
Communication Expense	67,600	67,812	212	0%	67,595	216	0%
Professional Fees	30,000	27,266	(2,734)	-9%	17,609	9,658	55%
Insurance	62,500	46,825	(15,675)	-25%	57,590	(10,766)	-19%
Other Operational Expense	11,325	16,084	4,759	42%	8,048	8,036	100%
Grants to Station/Partner	210,672	210,672	0	0%	238,221	(27,549)	-12%
UNLT&COMM Contract Serv	181,500	176,530	(4,970)	-3%	200,945	(24,415)	-12%
TOTAL ADMIN & FINANCE	1,467,597	1,373,582	(94,015)	-6%	1,482,261	(108,679)	-7%

PROGRAMMING

Personnel Expenses	174,700	51,944	(122,756)	-70%	257,354	(205,411)	-80%
PBS Member Dues & Fees	235,000	235,000	0	0%	245,000	(10,000)	-4%
Program Acquisition&Fees	135,000	130,398	(4,602)	-3%	175,351	(44,953)	-26%
Other Operational Expense	10,000	4,534	(5,466)	-55%	55,645	(51,110)	-92%
TOTAL PROGRAMMING	554,700	421,876	(132,824)	-24%	733,350	(311,474)	-42%

PRODUCTION

Personnel Expenses	226,200	256,196	29,996	13%	242,035	14,161	6%
Maintenance & Repair & Supplies	72,000	55,939	(16,061)	-22%	78,193	(22,254)	-28%
Other Operational Expense	109,100	104,066	(5,034)	-5%	118,470	(14,404)	-12%
UNLT Production Services	460,000	460,000	0	0%	460,000	0	0%
UNLT&COMM Contract Serv	1,173,300	1,165,546	(7,754)	-1%	1,130,629	34,917	3%
TOTAL PRODUCTION	2,040,600	2,041,747	1,147	0%	2,029,327	12,420	1%

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION

Television Division

June 30, 2016

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD	PY \$DiffA	PY %Diff
ENGINEERING							
Personnel Expenses	1,733,200	1,750,667	17,467	1%	1,711,581	39,086	2%
Utilities	415,000	425,498	10,498	3%	424,205	1,293	0%
Maintenance & Repair & Supplies	373,300	359,466	(13,834)	-4%	482,395	(122,929)	-25%
Communication Expense	319,500	303,417	(16,083)	-5%	302,755	663	0%
Other Operational Expense	122,000	41,155	(80,845)	-66%	67,327	(26,173)	-39%
Travel & Registrations	150,700	132,315	(18,385)	-12%	133,132	(817)	-1%
TOTAL ENGINEERING	3,113,700	3,012,518	(101,182)	-3%	3,121,396	(108,878)	-3%
COMMUNICATION SRV							
Personnel Expenses	67,300	65,764	(1,536)	-2%	0	65,764	100%
Other Operational Expense	70,200	54,592	(15,608)	-22%	7,357	47,235	642%
TOTAL COMMUNICATION SRV	137,500	120,356	(17,144)	-12%	7,357	113,000	1536%
MNGT INFO SYSTEMS							
Personnel Expenses	59,800	60,198	398	1%	57,688	2,510	4%
Maintenance & Repair & Supplies	159,600	104,614	(54,986)	-34%	117,491	(12,877)	-11%
Other Operational Expense	59,600	36,640	(22,960)	-39%	33,993	2,647	8%
TOTAL MNGT INFO SYSTEMS	279,000	201,453	(77,547)	-28%	209,172	(7,719)	-4%
MEDIA MANAGEMENT							
Personnel Expenses	210,600	211,983	1,383	1%	208,967	3,016	1%
Maintenance & Repair & Supplies	28,000	14,308	(13,692)	-49%	13,808	500	4%
Other Operational Expense	7,100	4,872	(2,228)	-31%	4,975	(102)	-2%
TOTAL MEDIA MANAGEMENT	245,700	231,163	(14,537)	-6%	227,750	3,414	1%
BUILDING MAINTENANCE							
Maintenance & Repair & Supplies	212,300	271,991	59,691	28%	267,265	4,727	2%
Other Operational Supplies	23,000	23,244	244	1%	22,202	1,042	5%
UNLT&COMM Contract Serv	83,100	78,322	(4,778)	-6%	81,071	(2,749)	-3%
TOTAL BUILDING MAINTENANCE	318,400	373,558	55,158	17%	370,538	3,019	1%
CAPITAL PURCHASE							
Capital Expense	800,000	943,518	143,518	18%	836,045	107,473	13%
TOTAL CAPITAL PURCHASE	800,000	943,518	143,518	18%	836,045	107,473	13%
TOTAL TELEVISION DIVISION	9,999,897	9,686,602	(313,295)	-3%	9,989,277	(302,675)	-3%

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION

RADIO DIVISION

June 30, 2016

	YTD Budget	YTD Actual	\$DIFF	%DIFF	Prior Year YTD Actual	\$DIFF	%DIFF
RADIO DIVISION							
Personnel Expenses	44,100	31,680	(12,420)	-28%	30,164	1,516	5%
Insurance	3,900	2,070	(1,830)	-47%	3,413	(1,343)	-39%
TOTAL RADIO DIVISION	48,000	33,750	(14,250)	-30%	33,576	173	1%

GENERAL MANAGEMENT

Personnel Expenses	88,000	92,869	4,869	6%	86,396	6,472	7%
Communication Expense	5,800	5,310	(490)	-8%	5,681	(372)	-7%
Other Operational Expense	0	0	0	0%	915	(915)	-100%
TOTAL GENERAL MANAGEMENT	93,800	98,178	4,378	5%	92,993	5,185	6%

ADMIN & FINANCE

Other Operational Expense	6,147	1,348	(4,799)	-78%	4,002	(2,654)	-66%
TOTAL ADMIN & FINANCE	6,147	1,348	(4,799)	-78%	4,002	(2,654)	-66%

PROGRAMMING

Personnel Expenses	86,000	46,670	(39,330)	-46%	45,479	1,191	3%
Program Acquisition & Fees	24,000	58,364	34,364	143%	33,100	25,264	76%
Other Operational Expense	6,000	10,441	4,441	74%	2,956	7,486	253%
UNLT&COMM Contract Serv	0	394	394	100%	32,736	(32,342)	-99%
TOTAL PROGRAMMING	116,000	115,870	(130)	0%	114,271	1,599	1%

ENGINEERING

Utilities	128,000	135,235	7,235	6%	138,482	(3,247)	-2%
Maintenance & Repair & Supplies	42,400	17,294	(25,106)	-59%	36,673	(19,379)	-53%
Equip/Building/Tower Rent	22,000	21,829	(171)	-1%	21,635	194	1%
Other Operational Supplies	1,800	6,159	4,359	242%	4,292	1,867	43%
TOTAL ENGINEERING	194,200	180,518	(13,682)	-7%	201,083	(20,565)	-10%

COMMUNICATIONS

Other Operational Expense	1,500	1,011	(489)	-33%	522	490	94%
TOTAL COMMUNICATIONS	1,500	1,011	(489)	-33%	522	490	94%

CAPITAL PURCHASE

Capital Expense	52,000	41,311	(10,689)	-21%	100,370	(59,059)	-59%
TOTAL CAPITAL PURCHASE	52,000	41,311	(10,689)	-21%	100,370	(59,059)	-59%

Total Radio Division

	511,647	471,985	(39,662)	-8%	546,816	(74,831)	-14%
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PROPOSED COMMISSION ACTION

DATE: December 1, 2016

SUBJECT: BKD LLP Independent Auditors' Report for June 30, 2016

EXPLANATION:

BKD performed the audit of the combined statements for the Nebraska Educational Telecommunications Commission, the Nebraska Educational Telecommunications Commission Facilities Corporation and the NET Foundation for Radio. The period included in the audit was the fiscal year ended June 30, 2016. A copy of the report and the related management letter is included for your review.

RECOMMENDED ACTION:

It is recommended that the Commission accept and place on file the BKD report on the Commission's combined financial statements and related management letter for the fiscal year ended June 30, 2016.

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION

Television Division

September 30, 2016

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD	PY \$DiffA	PY %Diff
TELEVISION DIVISION							
Personnel Expenses	212,500	222,496	9,996	5%	234,808	(12,312)	-5%
Insurance	38,000	36,429	(1,571)	-4%	37,257	(828)	-2%
TOTAL TELEVISION DIVISION	250,500	258,926	8,426	3%	272,066	(13,140)	-5%
GENERAL MANAGEMENT							
Personnel Expenses	26,325	26,262	(63)	0%	25,679	583	2%
Other Operational Expense	2,875	3,892	1,017	35%	2,260	1,632	72%
TOTAL GENERAL MANAGEMENT	29,200	30,154	954	3%	27,939	2,215	8%
ADMIN & FINANCE							
Personnel Expenses	66,350	63,534	(2,816)	-4%	66,589	(3,055)	-5%
Memberships	51,000	51,963	963	2%	50,084	1,879	4%
Utilities	126,250	118,000	(8,250)	-7%	124,172	(6,172)	-5%
Maintenance & Repair & Supplies	10,375	12,264	1,889	18%	13,580	(1,316)	-10%
Communication Expense	16,900	22,351	5,451	32%	15,712	6,639	42%
Professional Fees	17,500	10,679	(6,822)	-39%	13,522	(2,843)	-21%
Insurance	24,500	7,636	(16,864)	-69%	2,608	5,028	193%
Other Operational Expense	3,461	2,247	(1,214)	-35%	3,872	(1,625)	-42%
UNLT&COMM Contract Serv	44,750	44,385	(365)	-1%	45,524	(1,138)	-3%
TOTAL ADMIN & FINANCE	361,086	333,059	(28,027)	-8%	335,662	(2,603)	-1%
PROGRAMMING							
Personnel Expenses	9,200	9,338	138	1%	25,195	(15,858)	-63%
PBS Member Dues & Fees	240,000	240,000	0	0%	235,000	5,000	2%
Program Acquisition&Fees	75,000	61,500	(13,500)	-18%	73,337	(11,837)	-16%
Other Operational Expense	1,750	1,400	(350)	-20%	835	565	68%
TOTAL PROGRAMMING	325,950	312,237	(13,713)	-4%	334,367	(22,130)	-7%
PRODUCTION							
Personnel Expenses	83,975	84,779	804	1%	58,877	25,902	44%
Maintenance & Repair & Supplies	24,025	36,036	12,011	50%	26,123	9,914	38%
Other Operational Expense	16,925	18,553	1,628	10%	16,668	1,885	11%
UNLT Production Services	115,000	123,000	8,000	7%	109,600	13,400	12%
UNLT&COMM Contract Serv	304,500	327,358	22,858	8%	286,058	41,299	14%
TOTAL PRODUCTION	544,425	589,725	45,300	8%	497,325	92,400	19%

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION

Television Division

September 30, 2016

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD	PY \$DiffA	PY %Diff
ENGINEERING							
Personnel Expenses	446,000	451,337	5,337	1%	448,579	2,758	1%
Utilities	108,750	115,600	6,850	6%	116,298	(698)	-1%
Maintenance & Repair & Supplies	92,925	102,660	9,735	10%	94,337	8,323	9%
Communication Expense	88,000	78,097	(9,903)	-11%	75,736	2,362	3%
Travel & Registrations	38,525	22,978	(15,547)	-40%	30,687	(7,709)	-25%
Other Operational Expense	36,575	24,145	(12,430)	-34%	39,376	(15,231)	-39%
TOTAL ENGINEERING	810,775	794,817	(15,958)	-2%	805,013	(10,195)	-1%
COMMUNICATION SRV							
Personnel Expenses	0	0	0	0%	17,582	(17,582)	-100%
Other Operational Expense	18,875	39,250	20,375	108%	13,293	25,958	195%
TOTAL COMMUNICATION SRV	18,875	39,250	20,375	108%	30,875	8,375	27%
MNGT INFO SYTEMS							
Personnel Expenses	0	8,468	8,468	100%	15,617	(7,149)	-46%
Maintenance & Repair & Supplies	41,525	147,102	105,577	254%	50,394	96,709	192%
Other Operational Expense	14,000	6,008	(7,992)	-57%	10,955	(4,947)	-45%
TOTAL MNGT INFO SYSTEMS	55,525	161,578	106,053	191%	76,966	84,612	110%
MEDIA MANAGEMENT							
Personnel Expenses	49,550	54,297	4,747	10%	54,680	(383)	-1%
Maintenance & Repair & Supplies	6,500	29,321	22,821	351%	14,083	15,238	108%
Other Operational Expense	1,775	262	(1,513)	-85%	274	(12)	-4%
TOTAL MEDIA MANAGEMENT	57,825	83,880	26,055	45%	69,037	14,843	22%
BUILDING MAINTENANCE							
Maintenance & Repair & Supplies	55,825	92,646	36,821	66%	57,756	34,889	60%
Other Operational Expense	3,525	717	(2,808)	-80%	3,551	(2,834)	-80%
UNLT&COMM Contract Serv	20,750	23,004	2,254	11%	18,731	4,273	23%
TOTAL BUILDING MAINTENANCE	80,100	116,366	36,266	45%	80,038	36,328	45%
CAPITAL PURCHASE							
Capital Expense	200,000	144,880	(55,120)	-28%	70,223	74,657	106%
TOTAL CAPITAL PURCHASE	200,000	144,880	(55,120)	-28%	70,223	74,657	106%
TOTAL TELEVISION DIVISION	2,734,261	2,864,874	130,612	5%	2,599,512	265,362	10%

NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION
RADIO DIVISION
September 30, 2016

	YTD Budget	YTD Actual	\$DIFF	%DIFF	Prior Year YTD Actual	\$DIFF	%DIFF
RADIO DIVISION							
Personnel Expenses	8,275	8,754	479	6%	8,796	(43)	0%
Insurance	2,900	1,656	(1,244)	-43%	2,070	(414)	-20%
TOTAL RADIO DIVISION	11,175	10,410	(765)	-7%	10,866	(457)	-4%
GENERAL MANAGEMENT							
Personnel Expenses	23,650	24,010	360	2%	23,929	82	0%
Communication Expense	1,450	1,399	(51)	-3%	1,323	77	6%
Other Operational Expense	0	35	35	100%	344	(308)	-90%
TOTAL GENERAL MANAGEMENT	25,100	25,445	345	1%	25,595	(150)	-1%
ADMIN & FINANCE							
Other Operational Expense	252	1,437	1,186	471%	65	1,372	100%
TOTAL ADMIN & FINANCE	252	1,437	1,186	471%	65	1,372	100%
PROGRAMMING							
Personnel Expenses	12,000	12,037	37	0%	12,108	(70)	-1%
Other Operational Expense	2,425	3,120	695	29%	2,266	853	38%
TOTAL PROGRAMMING	14,425	15,157	732	5%	14,374	783	5%
ENGINEERING							
Utilities	32,500	34,640	2,140	7%	35,804	(1,165)	-3%
Maintenance & Repair & Supplies	9,775	2,181	(7,594)	-78%	4,280	(2,099)	-49%
Equip/Building/Tower Rent	6,000	5,515	(485)	-8%	5,409	106	2%
Other Operational Expense	950	240	(710)	-75%	5,044	(4,804)	-95%
TOTAL ENGINEERING	49,225	42,575	(6,650)	-14%	50,537	(7,962)	-16%
COMMUNICATIONS							
Other Operational Expense	500	85	(415)	-83%	900	(815)	-91%
TOTAL COMMUNICATIONS	500	85	(415)	-83%	900	(815)	-91%
CAPITAL PURCHASE							
Capital Expense	10,000	0	(10,000)	-100%	0	0	0%
TOTAL CAPITAL PURCHASE	10,000	0	(10,000)	-100%	0	0	0%
TOTAL RADIO DIVISION	110,677	95,110	(15,567)	-14%	102,338	(7,228)	-7%

PROPOSED COMMISSION ACTION

DATE: December 1, 2016

SUBJECT: Revised Biennial Budget Submission – Modification List

EXPLANATION:

The Commission's Biennial Budget Operating Request for the FY2018 & FY2019 Biennium was due September 15, 2016. The Commission approved submission of the NETC Biennial Budget request at their August 25, 2016 meeting.

Upon submitting our budget request, we had to revise our initial proposed Modification List to include the possibility of self-funding our salary increases and an increase in health insurance premiums totaling \$167,527, by adding this amount to the modification list. Attached is the revised Modification List. The balance increased from \$860,169 up to \$1,027,696. The list and prioritization of the individual modifications did not change except for increasing certain existing modifications along with adding modification #2, UNTV Production Services of \$60,000.

RECOMMENDED ACTION:

Approve the revised Biennial Budget 8% Modification List for FY2018 totaling \$826,325 for our current base budget and \$33,844 for FY2018 New General Fund Request Issues. Plus adding \$167,527 to cover FY2018 salary increases and an increase in health insurance premiums. Total Modifications of \$1,027,696.

**NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION
 BUDGET MODIFICATIONS - as revised
 FY 2018 - FY 2019 BIENNIUM BUDGET REQUEST - September 15, 2016**

Base appropriation modification required of 8%:

Existing:	TV	<i>Base = \$9,839,311</i>	\$787,145
	Radio	<i>Base = \$489,757</i>	\$39,181
		Needed from Existing Activities:	<u>\$826,325</u>
Issues modifications:	TV		\$33,844
	Radio		\$0
		Needed for FY 2018 Issues requested:	<u>\$33,844</u>
			<u><u>\$860,169</u></u>
Salary & Benefits increases:	TV		\$160,792
	Radio		\$6,735
		Needed for Salary & Benefits increases	<u>\$167,527</u>
			<u><u>\$1,027,696</u></u>

Proposed Priorities: #1 is highest priority to keep; last item we would give up first.

<u>Priority</u>	<u>Program</u>		<u>FY 2018</u>
1	533	Existing UNTV Contracted Services - 1 FTE	\$84,500
2	533	Existing UNTV Production Services	\$60,000
3	533	Existing Engineering Transmission position - 1 FTE	\$80,000
4	533	Existing Engineering NOC position - 1 FTE	\$87,000
5	566	Existing Radio Operating Expenses	\$31,916
6	533	Existing UNTV Contracted Services - 1 FTE	\$94,300
7	533	Existing Technology & Engineering - 1 FTE	\$109,500
8	533	Existing Technology & Engineering - 1 FTE	\$71,400
9	533	Existing TV Program Acquisitions	\$25,000
10	566	Existing Radio Program Acquisitions	\$14,000
11	533	Existing UNTV Contracted Services - 1 FTE	\$82,500
12	533	Existing DL Help Desk Support - 1 FTE	\$59,700
13	533	Existing TV Operating Expenses	\$40,936
14	533	Existing Research & Communications - 1 FTE	\$82,600
15	533	Existing UNTV Contracted Services - 1 FTE	\$70,500
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16	533	Issues TV Network Fiber Costs	\$30,000
17	533	Issues DAS Purchasing Assessment	\$3,844
			<u>\$1,027,696</u>

TV:	\$981,780	Existing Total:	\$993,852
Radio:	\$45,916	Issues Total:	\$33,844
	<u>\$1,027,696</u>		<u><u>\$1,027,696</u></u>

#16 & #17 are new General Fund requests, thus not part of our current base budget.
 This prioritizes these new funding requests.