



STATE OF NEBRASKA  
Nebraska Educational Telecommunications Commission

Television • Radio • Learning Services • Technology Services

CHAIR: Clay Smith, Lincoln

VICE-CHAIR: J. Richard Shoemaker, Cambridge

SECRETARY: Mark Leonard, Lincoln

COMMISSIONERS: Dennis Baack, Lincoln

Ken Bird, Omaha

Matt Blomstedt, Lincoln

Stan Carpenter, Lincoln

Marilyn Hadley, Kearney

Patricia Kircher, Omaha

Fred Ohles, Lincoln

Darlene Starman, Lincoln

Dara Troutman, Lincoln

February 10, 2016

TO: Nebraska Educational Telecommunications Commissioners

Enclosed for your review are the minutes of Meetings #449, reports and a preliminary agenda for our Thursday, February 18, 2016 Commission public meeting.

The meeting will begin at 9:30 a.m. at Videoconference sites of Omaha Office Building (1313 Farnam St). Originating site is NET, 1800 No. 33<sup>rd</sup> Street, Lincoln, NE, 1<sup>st</sup> Floor Board Room. *Please let us know if you will be attending the meeting in Lincoln and not a videoconference site so we can cancel that site reservation.*

**Note: The Finance Committee (Ken Bird, Patty Kircher, Fred Ohles, and Clay Smith) will meet at 8:30 p.m. in the Lobby Conference Room.**

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark'.

Mark Leonard  
Secretary



**MEETING #450**  
**Videoconference Meeting**  
**Nebraska Educational Telecommunications Commission**  
**Nebraska Educational Telecommunications Center**  
**1800 No. 33<sup>rd</sup> Street-Lincoln, NE**  
**February 18, 2016**  
**9:30 A.M.**  
**AGENDA**

CALL TO ORDER  
ROLL CALL  
PUBLIC COMMENT PERIOD

I. COMMISSION CONSENT AGENDA

1. Approve Minutes of Meeting #449

II. COMMISSION ADMINISTRATIVE AGENDA

2. *Election of Officers (Clay Smith)*
3. *Election of Executive Committee Members (Clay Smith)*
4. *Appoint Finance Committee Members (Clay Smith)*
5. *Approve 2<sup>nd</sup> Quarter Budget Report (Randy Hansen)*
6. *Approve 2015 BKD Audit Report (Randy Hansen)*

III. COMMISSION STRATEGIC AGENDA

IV. COMMISSION INFORMATION AGENDA

7. NET Education Update– Gary Targoff
8. NET Engineering Report – Ling Ling Sun
  - Update--NET Content Delivery System: Reliability & Quality
  - Spectrum Statement
9. Secretary's Report – Mark Leonard
  - Introduce Chad Davis & Rupert Macnee
  - Update on UNO Tower
  - Update on KTNE Antenna

V. ADDITIONAL BUSINESS

ADJOURNMENT

**2016 MEETING SCHEDULE**

- June 30 – NET
- August 25 – NET
- December 1 -- NET



## SPECTRUM STATEMENT

***"As everyone knows, the quiet period for the broadcast spectrum incentive auction began on January 12th and will last until the results of the auction are publicly announced later this year. Throughout the quiet period, all full-power and Class A broadcast television licensees are prohibited from communicating directly or indirectly any incentive auction applicant's bids or bidding strategies. This includes, for example: (1) whether a station plans to bid or is bidding in the incentive auction; (2) any specific bid options selected by any station on its application to participate in the auction, such as moving to the VHF band; (3) the existence of a channel sharing agreement or any details of such an agreement, including the identity of a channel sharing partner; (4) the bidding status of a station even if it has dropped out of the auction; and (5) the amount of money that a station expects to make in the auction or its reserve price. Any party that discloses or receives such information is required to report the communication to the FCC within five business days, which may result in a Department of Justice investigation and severe civil or criminal penalties. Please do not make any reference your bids or bidding strategies in discussions with PBS or any other public television entity during the quiet period."***



Minutes of Meeting #449  
Nebraska Educational Telecommunications Commission  
Nebraska Educational Telecommunications Center  
1800 No. 33<sup>rd</sup> Street  
Lincoln, Nebraska  
December 3, 2015

PRESENT: Commissioner Dennis Baack  
Commissioner Ken Bird  
Commissioner Stan Carpenter  
Commissioner Brent Gaswick  
Commissioner Margaret Hadley  
Commissioner Patty Kircher  
Commissioner Fred Ohles  
Commissioner Dick Shoemaker  
Commissioner Clay Smith  
Commissioner Darlene Starman

ABSENT: Commissioner Dara Troutman

Advance notice of the public meeting was sent to Nebraska news media by means of a news release forwarded from the Commission office with Agenda posted in the NET Lobby and on the State and NET web sites. LB 898 (related to Open Meetings Act) is also posted in the NET Board Room on 1<sup>st</sup> floor.

Chair Clay Smith called meeting #449 to order at 9:30 a.m.

Following the call of the roll, it was determined that a duly constituted quorum of Commissioners to be present.

The Chair called for public comment. There was none.

The Chair next requested approval of the minutes of meetings #447 & #448 as held on August 27 and October 28, 2015. It was moved by Commissioner Bird and seconded by Commissioner Shoemaker to approve minutes #447 & 448 as submitted. Roll call vote was recorded as follows: voting aye: Commissioners Baack, Bird, Carpenter, Gaswick, Hadley, Kircher, Ohles, Shoemaker, Smith, and Starman; absent: Commissioner Troutman. Motion approved.

Commissioners Bird, Shoemaker, Smith and Troutman (Spectrum Working Group) next reviewed the FCC Spectrum Auction criteria. This Committee met on November 20, 2015 to review options and provide a recommendation to the full NETC. It was moved by Smith and seconded by Shoemaker that NETC vote not to participate in the FCC auction for any and all of the licenses held by the NETC. Discussion followed. The consensus was that NET is a strategic resource for the State of Nebraska and has a high educational benefit. Roll call vote was recorded as follows: voting aye: Commissioners Baack, Bird, Carpenter, Gaswick, Hadley, Kircher, Ohles, Shoemaker, Smith, and Starman; absent: Commissioner Troutman. Motion approved.

Chairman Smith appointed the following to serve on the Nominating Committee: Commissioners Bird, Ohles, Troutman with Smith chairing the Committee. Commissioners are encouraged to complete the survey indicating their willingness to serve as an officer, finance committee member or executive committee member.



AGM-Administration & Finance Randy Hansen presented the 1<sup>st</sup> quarter budget report for period ending September 30, 2015 for both the Television and Radio Divisions. The Finance Committee met prior to the meeting to review the report in greater detail. It was moved by Commissioner Shoemaker and seconded by Commissioner Bird to approve the 1<sup>st</sup> quarter budget report as presented and attached to the minutes. Roll call vote was recorded as follows: voting aye: Commissioners Baack, Bird, Carpenter, Gaswick, Hadley, Kircher, Ohles, Shoemaker, Smith, and Starman. Absent: Commissioner Troutman. Motion approved.

Secretary Leonard presented an update on the KTNE Tower at Alliance. State purchasing received a verbal confirmation via phone that a proposed antenna manufacturing completion date is scheduled for January 28, 2016.

The Secretary next gave an update on the KYNE tower removal/relocation on the property of University of Nebraska at Omaha. A supplement to request for waiver was submitted and the following statement was added: "NET understands and acknowledges that, even if the waiver and application are granted, the current KYNE-TV licensed parameters will be protected by the Commission in connection with the forthcoming TV spectrum auction and repack, and therefore any areas covered by the modified KYNE-TV parameters that are outside of the coverage area of the current KYNE-TV parameters will not be protected."

AGM-Education Gary Targoff reported on activities related to Interactive and Education Media projects including the latest activities of Early Childhood (Ready to Learn/NET Kids). He also gave an update regarding Community Engagement with the State of Education in Nebraska (SOEN).

AGM-Ling Ling Sun reported that PBS and NET are conducting a full transponder transmission test of the Diversity, Disaster Recovery and Maintenance Site (DDMS) payout origination system. The test and signal quality will be evaluated and result shared with NETC at their next meeting. NET accepted KTNE antenna installation bid from Tower King, Cedar Hill, TX on December 15, 2015.

Leaking was found at KYNE antenna on Nov 30 and tower crew was brought in for emergency repairing. The leaking was patched and on-site engineer is monitoring the repairing result. FCC granted the KYNE construction permit to relocate the station on December 14, 2015.

The Chairman called for New Business. General Manager Leonard indicated that a formal invitation has been extended on behalf of NETC to Senators on the Appropriations Committee. This is scheduled for December 11, Noon-2:00 at NET for lunch, a tour and informational meeting. Commissioners are invited to attend.

The following dates for 2016 are scheduled: February 18 (Videoconference Meeting); June 23, August 25; and December 1. The June, August and December meetings will be held at NET.

Being no further business, Chairman Smith requested that Meeting #449 be adjourned at 10:15 am.

Respectfully submitted,

Mark Leonard  
Secretary

## **PROPOSED COMMISSION ACTION**

**DATE:** February 10, 2016

**SUBJECT:** NETC OFFICERS for 2016

### **EXPLANATION:**

The NETC Nominating Committee consisting of Commissioners Smith, Bird, Ohles and Troutman submit the following slate of officers for 2016: Chair, Ken Bird; Vice-Chair, Fred Ohles and Mark Leonard, NET's General Manager, Secretary/Assistant Treasurer, Randy Hansen, Treasurer and Assistant Secretary. This is in accordance with the NETC By-Laws, Article IV, Section 2.

### **RECOMMENDED ACTION:**

It is recommended that the Nebraska Educational Telecommunications Commission approve the slate of officers as proposed by the Nominating Committee.



## **PROPOSED COMMISSION ACTION**

**DATE:** February 10, 2016

**SUBJECT:** NETC Finance Committee for 2016

### **EXPLANATION:**

Pursuant to the NETC By-Laws, Article V, Section 2, "additional committees may be designated and selected for such purposes and at such times as the Chair or a majority of the commissioners shall determine to be advisable". Chair of the Commission would recommend the following to serve on the Finance Committee: Chair, Ken Bird; Vice-Chair, Fred Ohles; Commissioners Marilyn Hadley, Patty Kircher, Clay Smith and NET's General Manager, Mark Leonard.

### **RECOMMENDED ACTION:**

It is recommended that the Nebraska Educational Telecommunications Commission approve the proposed members to serve on the Finance Committee.

## **PROPOSED COMMISSION ACTION**

**DATE:** February 10, 2016

**SUBJECT:** NETC Executive Committee for 2016

### **EXPLANATION:**

Pursuant to the NETC By-Laws, Article V, Section 1 "there should be a permanent executive committee consisting of the Chair, the Vice-Chair and one or more other regular members of the Commission to be elected by the members of the Commission...." The NETC Nominating Committee consisting of Commissioners Smith, Bird, Ohles and Troutman submit the following Commissioners for the 2016 Executive Committee: Chair, Ken Bird; Vice-Chair Fred, Ohles; Commissioners Marilyn Hadley, Patty Kircher, Clay Smith and NET's General Manager, Mark Leonard.

### **RECOMMENDED ACTION:**

It is recommended that the Nebraska Educational Telecommunications Commission approve the proposed slate of Commissioners to serve on the Executive Committee.



**NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION**  
**Television Division**  
**December 31, 2015**

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD Actual	\$Diff	%Diff
<b>TELEVISION DIVISION</b>							
Personnel Expenses	445,000	431,744	(13,256)	-3%	418,031	13,713	3%
Insurance	38,000	37,257	(743)	-2%	37,113	144	0%
<b>TOTAL TELEVISION DIVISION</b>	<b>483,000</b>	<b>469,001</b>	<b>(13,999)</b>	<b>-3%</b>	<b>455,144</b>	<b>13,857</b>	<b>3%</b>
<b>GENERAL MANAGEMENT</b>							
Personnel Expenses	51,350	51,358	8	0%	51,038	320	1%
Other Operational Expense	6,000	5,517	(483)	-8%	8,134	(2,617)	-32%
<b>TOTAL GENERAL MANAGEMENT</b>	<b>57,350</b>	<b>56,875</b>	<b>(475)</b>	<b>-1%</b>	<b>59,172</b>	<b>(2,297)</b>	<b>-4%</b>
<b>ADMIN &amp; FINANCE</b>							
Personnel Expenses	129,500	128,465	(1,035)	-1%	125,601	2,864	2%
Memberships	50,000	50,234	234	0%	46,613	3,621	8%
Utilities	304,000	243,500	(60,500)	-20%	298,361	(54,861)	-18%
Maintenance & Repair & Supplies	21,500	25,804	4,304	20%	19,908	5,896	30%
Communication Expense	33,800	31,602	(2,198)	-7%	35,231	(3,629)	-10%
Professional Fees	21,000	19,892	(1,108)	-5%	13,974	5,918	42%
Insurance	52,500	36,039	(16,461)	-31%	45,406	(9,367)	-21%
Other Operational Expense	5,663	5,494	(169)	-3%	4,108	1,386	34%
Grants to Station/Partner	210,672	210,672	0	0%	210,672	0	0%
UNLT&COMM Contract Serv	90,750	90,850	100	0%	100,402	(9,552)	-10%
<b>TOTAL ADMIN &amp; FINANCE</b>	<b>919,385</b>	<b>842,552</b>	<b>(76,833)</b>	<b>-8%</b>	<b>900,276</b>	<b>(57,724)</b>	<b>-6%</b>
<b>PROGRAMMING</b>							
Personnel Expenses	80,050	33,457	(46,593)	-58%	128,057	(94,600)	-74%
Program Acquisition&Fees	315,000	316,999	1,999	1%	323,242	(6,243)	-2%
Other Operational Expense	5,000	1,929	(3,071)	-61%	31,251	(29,323)	-94%
<b>TOTAL PROGRAMMING</b>	<b>400,050</b>	<b>352,385</b>	<b>(47,665)</b>	<b>-12%</b>	<b>482,551</b>	<b>(130,166)</b>	<b>-27%</b>
<b>PRODUCTION</b>							
Personnel Expenses	113,100	98,723	(14,377)	-13%	122,278	(23,555)	-19%
Maintenance & Repair & Supplies	50,000	35,528	(14,472)	-29%	62,759	(27,231)	-43%
Other Operational Expense	54,550	35,534	(19,016)	-35%	38,363	(2,829)	-7%
UNLT Production Services	240,000	230,170	(9,830)	-4%	236,051	(5,881)	-2%
UNLT&COMM Contract Serv	586,650	596,684	10,034	2%	559,686	36,998	7%
<b>TOTAL PRODUCTION</b>	<b>1,044,300</b>	<b>996,640</b>	<b>(47,660)</b>	<b>-5%</b>	<b>1,019,137</b>	<b>(22,498)</b>	<b>-2%</b>



**NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION**  
**Television Division**  
**December 31, 2015**

	YTD Budget	YTD Actual	\$Diff	%Diff	Prior Year YTD Actual	\$Diff	%Diff
<b>ENGINEERING</b>							
Personnel Expenses	873,700	855,725	(17,975)	-2%	844,293	11,431	1%
Utilities	207,500	220,541	13,041	6%	218,337	2,204	1%
Maintenance & Repair & Supplies	239,150	225,357	(13,793)	-6%	323,142	(97,785)	-30%
Communication Expense	157,750	148,311	(9,439)	-6%	148,126	185	0%
Other Operational Expense	55,000	14,630	(40,370)	-73%	33,146	(18,516)	-56%
Travel & Registrations	75,350	58,388	(16,962)	-23%	58,812	(423)	-1%
<b>TOTAL ENGINEERING</b>	<b>1,608,450</b>	<b>1,522,953</b>	<b>(85,497)</b>	<b>-5%</b>	<b>1,625,856</b>	<b>(102,903)</b>	<b>-6%</b>
<b>COMMUNICATION SRVC</b>							
Personnel Expenses	33,650	33,104	(546)	-2%	0	33,104	100%
Other Operational Expense	35,100	43,023	7,923	23%	5,167	37,856	733%
<b>TOTAL COMMUNICATION SRVC</b>	<b>68,750</b>	<b>76,127</b>	<b>7,377</b>	<b>11%</b>	<b>5,167</b>	<b>70,960</b>	<b>1373%</b>
<b>MNGT INFO SYSTEMS</b>							
Personnel Expenses	29,900	29,404	(496)	-2%	28,016	1,388	5%
Maintenance & Repair & Supplies	79,800	79,564	(236)	0%	45,505	34,059	75%
Other Operational Expense	31,800	11,415	(20,385)	-64%	13,853	(2,438)	-18%
<b>TOTAL MNGT INFO SYSTEMS</b>	<b>141,500</b>	<b>120,383</b>	<b>(21,117)</b>	<b>-15%</b>	<b>87,374</b>	<b>33,009</b>	<b>38%</b>
<b>MEDIA MANAGEMENT</b>							
Personnel Expenses	105,300	103,118	(2,182)	-2%	102,966	152	0%
Maintenance & Repair & Supplies	18,000	14,308	(3,692)	-21%	11,559	2,749	24%
Other Operational Expense	3,550	515	(3,035)	-85%	1,727	(1,212)	-70%
<b>TOTAL MEDIA MANAGEMENT</b>	<b>126,850</b>	<b>117,941</b>	<b>(8,909)</b>	<b>-7%</b>	<b>116,252</b>	<b>1,689</b>	<b>1%</b>
<b>BUILDING MAINTENANCE</b>							
Maintenance & Repair & Supplies	106,150	112,205	6,055	6%	147,223	(35,019)	-24%
Other Operational Expense	18,500	12,810	(5,690)	-31%	15,046	(2,236)	-15%
UNLT&COMM Contract Serv	41,550	40,168	(1,382)	-3%	39,823	345	1%
<b>TOTAL BUILDING MAINTENANCE</b>	<b>166,200</b>	<b>165,183</b>	<b>(1,017)</b>	<b>-1%</b>	<b>202,093</b>	<b>(36,910)</b>	<b>-18%</b>
<b>CAPITAL PURCHASE</b>							
Capital Expense	500,000	527,861	27,861	6%	470,634	57,228	12%
<b>TOTAL CAPITAL PURCHASE</b>	<b>500,000</b>	<b>527,861</b>	<b>27,861</b>	<b>6%</b>	<b>470,634</b>	<b>57,228</b>	<b>12%</b>
<b>TOTAL TELEVISION DIVISON</b>	<b>5,515,835</b>	<b>5,247,899</b>	<b>(267,935)</b>	<b>-5%</b>	<b>5,423,655</b>	<b>(175,756)</b>	<b>-3%</b>



**NEBRASKA EDUCATIONAL TELECOMMUNICATIONS COMMISSION**  
**RADIO DIVISION**  
 December 31, 2015

	YTD Budget	YTD Actual	\$DIFF	%DIFF	Prior Year YTD Actual	\$DIFF	%DIFF
<b>RADIO DIVISION</b>							
Personnel Expenses	20,050	16,463	(3,587)	-18%	15,419	1,044	7%
Insurance	3,900	2,070	(1,830)	-47%	3,413	(1,343)	-39%
<b>TOTAL RADIO DIVISION</b>	<b>23,950</b>	<b>18,533</b>	<b>(5,417)</b>	<b>-23%</b>	<b>18,831</b>	<b>(299)</b>	<b>-2%</b>
<b>GENERAL MANAGEMENT</b>							
Personnel Expenses	44,000	45,249	1,249	3%	42,697	2,552	6%
Communication Expense	2,900	2,669	(231)	-8%	2,898	(229)	-8%
Other Operational Expense	-	-	-	0%	15	(15)	-100%
<b>TOTAL GENERAL MANAGEMENT</b>	<b>46,900</b>	<b>47,918</b>	<b>1,018</b>	<b>2%</b>	<b>45,610</b>	<b>2,308</b>	<b>5%</b>
<b>ADMIN &amp; FINANCE</b>							
Other Operational Expense	2,224	1,348	(875)	-39%	1,379	(31)	-2%
<b>TOTAL ADMIN &amp; FINANCE</b>	<b>2,224</b>	<b>1,348</b>	<b>(875)</b>	<b>-39%</b>	<b>1,379</b>	<b>(31)</b>	<b>-2%</b>
<b>PROGRAMMING</b>							
Personnel Expenses	35,500	22,797	(12,704)	-36%	22,475	322	1%
Other Operational Expense	3,000	2,266	(734)	-24%	17,073	(14,807)	-87%
<b>TOTAL PROGRAMMING</b>	<b>38,500</b>	<b>25,063</b>	<b>(13,437)</b>	<b>-35%</b>	<b>39,548</b>	<b>(14,485)</b>	<b>-37%</b>
<b>ENGINEERING</b>							
Utilities	64,000	68,385	4,385	7%	69,364	(980)	-1%
Maintenance & Repair & Supplies	21,200	6,315	(14,885)	-70%	12,022	(5,707)	-47%
Equip/Building/Tower Rent	11,000	10,842	(158)	-1%	10,818	25	0%
Other Operational Expense	900	5,813	4,913	546%	1,170	4,643	397%
<b>TOTAL ENGINEERING</b>	<b>97,100</b>	<b>91,355</b>	<b>(5,745)</b>	<b>-6%</b>	<b>93,374</b>	<b>(2,019)</b>	<b>-2%</b>
<b>COMMUNICATION SERVICE</b>							
Other Operational Expense	750	1,011	261	35%	189	822	435%
<b>TOTAL COMMUNICATION SRVC</b>	<b>750</b>	<b>1,011</b>	<b>261</b>	<b>35%</b>	<b>189</b>	<b>822</b>	<b>435%</b>
<b>CAPITAL PURCHASE</b>							
Capital Expense	22,000	-	(22,000)	-100%	29,697	(29,697)	-100%
<b>TOTAL CAPITAL PURCHASE</b>	<b>22,000</b>	<b>-</b>	<b>(22,000)</b>	<b>-100%</b>	<b>29,697</b>	<b>(29,697)</b>	<b>-100%</b>
<b>TOTAL RADIO DIVISION</b>	<b>231,424</b>	<b>185,227</b>	<b>(46,196)</b>	<b>-20%</b>	<b>228,628</b>	<b>(43,401)</b>	<b>-19%</b>